





# Spearwood Primary School School Board 2017 MINUTES

<b>DATE/TIME:</b>	Monday 8th May, 2017	3.15 pm	<b>CHAIRPERSON:</b> Janine Griffiths	<b>Minute SECRETARY:</b>	Carol Derbyshire
<b>ATTENDEES:</b>	Janine Griffiths, Yvette Bowyer, Annette Paterson. Marta Rotondella, Carol Derbyshire, Carmela Hrvatin, Toni Lang.				
<b>APOLOGIES</b>	Christine Heath, Kim Clarke.				

ITEM	LED BY	DISCUSSION/ PROGRESS REPORT	ACTION/TIMELINE
1.	Marta	<p>1.1 <b>Minutes</b> tabled.</p> <p>1.2 Business Arising</p>	<p>Minutes: Carol</p> <p>Second: Toni</p>
2.	Marta	<p>2.1 <b>Comparative Budgets</b> tabled.</p> <p>2.2 <b>Finance Committee Minutes</b> tabled.</p> <ul style="list-style-type: none"> <li>• Budget Change: D2747 to D2710 \$2000 for professional learning</li> <li>• Budget Change: D5620 to D5420 \$5000 for 'maker space' ICT</li> </ul> <p>I move that the <a href="#">School Board</a> ratifies the <a href="#">budget changes</a> as outlined above.</p> <p>2.3 <b>Contributions and Charges</b> figures tabled.</p>	<p>Moved: Carol</p> <p>Second: Janine</p> <p>Budget changes ratified</p> <p>Vote: unanimous</p>
3.	Marta/ Carol	<p>3.1 Discuss <b>Funding Agreement and Delivery and Performance Agreement</b></p> <p>3.2 Go through the Portal Information – Funding Loaded end of March after last meeting.</p> <p>3.3 Minimum Expenditure Required Tab – Green.</p> <p>3.4 Go through specific information discussed in Delivery and Performance. Board Chair and Principal to sign and submit to Department.</p>	<p>DPA - Marta and Janine to sign, Carol to forward to Central Office</p>
4.	Marta	<p>4.1 <b>Principal's Report</b> Tabled and Discussed</p> <p><a href="#">Discussion re City of Cockburn</a> – linking services between school and seniors activities</p>	<p>See attached</p>
5.	Marta	<p>5.1 Marta, Carol and Janine going to <b>IPS Board training</b> on 18th and 19th May at the Wollaston Conference Centre.</p> <p>5.2 <b>Spearwood Board Training</b></p> <p>5.2.1 Board given Module One - Review information by answering questions and discussion.</p> <p>5.2.2 Hand out Modules Two and Three for next meeting.</p> <p>5.2.3 Modules Four and Five will be done next term information to be given next meeting.</p>	<p>All members to review modules 2 and 3 by next meeting</p>

6.	Board Members – Mandatory Criminal History Screening	Marta	6.1 Table Ed-email note on Mandatory Criminal History Screening of School Board Members. 6.2 Discuss and decide on how to proceed.	Janine to be screened and feedback to committee next meeting regarding processes.
7.	Grounds Sub Committee	Carol	7.1 Discuss and vote on motion: <b>‘Spearwood Primary School Board creates a Sub Committee of the Board for Grounds works and planning and the subcommittee is to consist of Board members and co-opted members.’</b> 7.2 Discuss membership and scope of sub-committee if voted to create. Note that Co-opted members are welcome to attend but cannot vote at Board Meetings.	Moved: Carol Second: Janine Vote: Unanimous Carol to Action
8.	Business Plan	Marta	8.1 Draft Spearwood Primary School Business Plan 2017 – 2019 is tabled and discussed. 8.2 Changes made as required.	Submit changes to Marta as soon as possible
9.	IPS Re-Branding	Marta/ Carol	9.1 Pineapple-Planet – Website Waiting upon quote from Pineapple Planet re website 9.2 Schoolzine – Newsletters and Calender Admin staff to view tutorial on Schoolzine 9.2 School Signage including - Electronic Signs Defer decision until re-branding has occurred	Marta and Carol to progress website and Schoolzine
Next Meeting	Term Two Week Eight Monday 12th June	Signed and Date:  Janine Griffiths - Chair	 Marta Rotonodella - Principal	4.42 PM Meeting Closed