





# Spearwood Primary School School Board 2017 MINUTES

<b>DATE/TIME:</b>	Monday 31st July, 2017	3.15 pm	<b>CHAIRPERSON:</b> Janine Griffiths	<b>Minute SECRETARY:</b>	Carol Derbyshire
<b>ATTENDEES:</b>	Janine Griffiths, Kim Clarke, Annette Paterson. Marta Rotondella, Carol Derbyshire, Carmela Hrvatin, Toni Lang.				
<b>APOLOGIES</b>	Yvette Bowyer, <a href="#">Christine Heath</a>				

ITEM	LED BY	DISCUSSION/ PROGRESS REPORT	ACTION/TIMELINE
1. Apologies, Previous Minutes & Business Arising:	Marta	1.1 <b>Minutes</b> tabled. 1.2 Business Arising	Minutes: Carol Second: Kim
2. Financial Review: Budget, Finance Committee Minutes.	Carol	2.1 <b>Finance Committee Minutes</b> tabled Budget Change Item – D1635 to D1787 Comparative <b>Budgets</b> tabled – <a href="#">Received July Gateway</a> 2.2 <b>Contributions and Charges</b> figures tabled. – suggestion that one of the prizes be to “win back” your contributions, or “personal items list”. 2.3 <b>Financial Reports</b> tabled and discussed (OLB and Cash)	Moved: Carol Second: Toni Vote: Unanimous Budget changes ratified
3. Principal’s Report	Marta	3.1 <b>Principal’s Report</b> tabled and discussed.	
4. Sub Committee Reports	Carol	4.1 Grounds Committee – Carol <a href="#">Recommendation that the school investigate a new entrance path.</a> <a href="#">Suggestion to plant trees along the large oval verge – to discourage cars driving on oval.</a>	<b>Grounds Committee</b> to cost and make recommendations. <b>Carol</b> to add to next agenda.
5. Board Training	Marta	5.1 Board given Training Modules Four and Five last meeting check information and discuss content and answering questions.	
6. 2017 Semester One Attendance	Marta	6.1 <b>2017 Semester One: Attendance Summary (Draft)</b> tabled, explained and discussed. 6.2 After reminding all of confidentiality as they will often have information that is identifiable for a single student - Principal to show – Portal>Applications List – Student Attendance Reporting. Show information and explain census to be completed Friday 4th August, 2017.	

7.	Religious Education	Marta	<p>7.1 The decision was taken by the School Council in 2016 to implement the highly recommended lunchtime <b>Treasure Hunters</b> program in 2017 instead of class programs. None of the Christian Values Education (CVE) teachers wanted to run this program. There were other people training this year but to date Youth Care have been unable to provide any instructors for the program. We are still on the list to have a presenter when one is available. It may well be like having a School Chaplain which we suddenly had when someone was available or it may remain unfilled. Principal had exactly one parent informally outside a classroom ask about CVE no longer being in the classes in 2017 and the Council decision and staffing situation was explained to her.</p> <p>7.2 Review school practice on Religious Education.</p>	<p>Continue to seek instructors for the Treasure Hunters Program.</p> <p>Continue with Chaplaincy Services as provided by Youth Care.</p>
8.	IPS Re-Branding update.	Marta/ Carol	<p>8.1 Pineapple-Planet – Logo, Branding and Website. – Carol displayed test server progress on website.</p> <p>Staff and Student Name Badges with new logo were displayed.</p> <p>8.2 Schoolzine – Newsletters and Calender – will launch with new website.</p> <p>8.3 School Signage including - Electronic Signs – waiting on some information before assigning funds from the current budget.</p>	<p>Carol to ask Ian to add 'Connect' to the website links under ICT page.</p> <p>Carol to ask supplier to send samples with a red logo.</p> <p>Marta to follow up availability of funds for Sign project.</p>
<b>Next Meeting:</b>	Term Three Week Eight Monday 4th September, '17.	 <b>Janire Griffiths - Chair</b>	 <b>Marta Rotondella - Principal</b>	<p>4.15 PM</p> <p><b>Meeting Closed</b></p>