



Spearwood Primary School School Board 2017 MINUTES

DATE/TIME:	Monday 4th September	3.18 pm	CHAIRPERSON:	Janine Griffiths	Minute SECRETARY:	Carol Derbyshire
ATTENDEES:	Janine Griffiths, Kim Clarke, Christine Heath, Annette Paterson. Marta Rotondella, Carol Derbyshire, Carmela Hrvatin.					
APOLOGIES	Yvette Bowyer, Toni Lang					

ITEM	LED BY	DISCUSSION/ PROGRESS REPORT	ACTION/TIMELINE
1.	Marta	<p>1.1 Minutes tabled.</p> <p>1.2 Business Arising – Religious Instruction. After the last meeting Marta was contacted by Youth Care who have new staff available. As soon as they have someone interested in running the Treasure Hunters program at Spearwood they will make contact.</p>	<p>Minutes: Carol Second: Kim</p>
2.	Carol	<p>2.1 Finance Committee Minutes tabled Budget Change Item – D2405 (Purchase of Photocopiers admin), D2595 (portable playground equipment), C2225 (City of Cockburn Grants), C1790 (Deed of Licence), C3205 (Student Centred Funding) Comparative Budgets tabled – Period 8</p> <p>2.2 Contributions and Charges figures tabled.</p> <p>2.3 Financial Reports tabled and discussed (OLB and Cash)</p>	<p>Moved: Carol Second: Kim Budget Changes Ratified: unanimous</p>
3.	Marta	<p>3.1 Principal's Report tabled and discussed.</p>	
4.	Carol	<p>4.1 Grounds Committee – Carol – Recommendation to ask for quotes for front entrance path upgrade and bulk waste bins enclosure. Report that smaller in school projects are underway, garden and ground enhancement.</p>	
5.	Marta	<p>5.1 In 2016 the student survey had several areas of concern. We made some changes in staffing and other areas and have resurvey this age group to see if we have made improvements. Results supplied – pre meeting. Tabled and Discussed 2017 results compared to 2015 and 2016.</p> <p>5.2 All three groups will be surveyed again in 2018 as part of the compulsory two year cycle.</p>	<p>Staff to have discussion with students regarding the behaviour management system.</p>
6.	Marta/ Carol	<p>8.1 Pineapple-Planet</p> <p>8.1.1 Website is now live – links available from Teaching and Learning ICT page</p> <p>8.1.2 Branded the School Business Plan - – supplied pre meeting</p> <p>8.2 Schoolzine – Newsletters and Calender. First used 24th August. Members to subscribe.</p> <p>8.3 School Signage including - Electronic Signs Funding now possible. Moved funds from staffing to Cash to make this happen. Looking for extra funds and support to maximise.</p>	<p>School to notify families via SMS to subscribe and or elect to receive a paper copy. School to notify families that this newsletter is available for translation into languages other than English.</p>
Next Meeting:	Term Four Week Three Monday 23rd October, '17.	Signed and Date:	Meeting Closed
	<i>Janine Griffiths</i>	<i>Marta Rotondella</i>	4.10 PM
	Janine Griffiths - Chair	Marta Rotondella - Principal	Meeting Closed