



Spearwood Primary School School Board June 2018 MINUTES

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| DATE: | Monday 18 June 2018 | CHAIRPERSON: | Janine Griffiths |
| TIME: | 3.15 pm | Minute SECRETARY: | Carol Derbyshire |
| ATTENDEES: | Needmore Zendera, Irrine Dawa, Humna Ashraf, Janine Griffiths, Rebecca Instance, Jackie Freckelton, Carol Derbyshire, Kim Clarke, Christine Heath | | |
| APOLOGIES | Annette Paterson | | |

| ITEM | LED BY | DISCUSSION/ PROGRESS REPORT | ACTION/TIMELINE |
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| 1. Apologies, Previous Minutes & Business Arising: | Rebecca | 1.1 For this item Principal will act in Chair and Carol Derbyshire will act as secretary. 1.2 Minutes tabled. 1.3 Business Arising ➤ On Entry Assessment Data Analysis – discussion and questions | Minutes: J Freckelton Second: K Clarke Rebecca to investigate holding a workshop for parents. Janine to ask City of Cockburn Libraries for support. School to hold a kindly induction in T4 and invite current kindly and pre-primary parents to it also for accessing resources and information. Moved: J Griffiths Second: J Freckelton Carol to include on uniform order form that parents can send orders via email to admin. Carol to advertise in newsletter for parents to donate second hand items to the uniform shop. |
| 2. Review Dress Code for Students | Rebecca | 2.1 Dress Code for students – reviewed, to remain unchanged. | |
| 3. Financial Review: Budget, Finance Committee Minutes. | Carol | 3.1 Comparative Budgets tabled. 3.2. Finance Committee Minutes tabled. 3.3 One Line Budget Statement tabled 3.4 Cash Report tabled 3.5 Voluntary Contributions and Charges tabled | |

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| 4. | Sub Committee Board | Carol | 4.1 Grounds Committee Report tabled and discussed | Carol to ask families who have ponds to donate tadpoles to the school for the new frog pond. |
| 5. | Principal's Report | Rebecca | 5.1 Report tabled | |
| 6. | General Business | | 6.1 School Self-Assessment Schedule - tabled 6.2 National Schools Opinion Survey - discussed | Carol to investigate the installation of Soccer Goals for the small oval. Carol to distribute and clear excess furniture. Carol to discuss kindly grounds presentation with staff. |

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| Next Meeting | Term 3 Week 3 Monday 30 July 2018 | Signed and Date: |  |  | 4.20 PM |
| | | | Janine Griffiths - Chair | Rebecca Instance - Principal | Meeting Closed |