





Spearwood Primary School School Board OCTOBER 2023 MINUTES

DATE:	Monday 30 th October 2023	CHAIRPERSON:	Janine Griffiths
TIME:	3.05 pm	Minute SECRETARY:	Carol Derbyshire
ATTENDEES:	Grace Adam, Carol Derbyshire Jodie Bridges, Renee Smith, Sonia Nelson, Sarah Hayward, Rachel Kemp Janine Griffiths		
APOLOGIES	Melinda Nelson, Crystal Pierce, Katherine Wood		

ITEM	LED BY	DISCUSSION/ PROGRESS REPORT	ACTION/TIMELINE
<p><i>Welcome</i></p>		<p>Kaya ngalak djoorabiny noonook djinanginy Kiti Boorn (Spearwood) kaadadjiny miya-p. Ngalak dandjoo Wadjak Noongar boodja-k. Ngalak kaadatj Noongar Birdiya koora, yeyi wer boordakan. Kiti Boorn (Spearwood) kaadadjiny miya-p baal yengkalang kwobidak djerap, dek wer moort.</p> <p>Hello, I'm happy to see you at Spearwood Primary School. We come together on Wadjak Noongar country. We acknowledge Noongar elders long ago, now and in the future. Spearwood Primary School is surrounded by beautiful birds, plants, and families.</p>	
<p>1. Apologies, Previous Minutes & Business Arising</p>	Grace	<p>1.1 Minutes tabled. 1.2 Business arising - Forum – Answers from the Forum not made available. Admin Trip Hazard – Janine and Carol to follow up.</p>	Minutes are compiled by Secretary and signed by Principal and Board Chair.
<p>2. Financial Review: Budget, Finance Committee Minutes.</p>	Carol	<p><i>Pre-Reading Financial Reports</i> 2.1 One Line Budget Summary, Cash Report, Minimum Expenditure Requirement 2.2 Comparative Budget tabled: Period 8,9 2.3 Finance Committee Minutes 21.09.2023 2.4 Voluntary Contributions and Charges Period 8,9 tabled.</p>	
<p>3. Principal's Report</p>	Grace	<p>Report Tabled on day and discussed.</p>	
<p>4. Annual Report</p>	Grace	<p>Preparation for 2023 Report Please include lots of photos. Suggestions included: Harmony Day Picnic, NAIDOC Gallery, Footy Excursion, Film director visit, Murdoch excursion 6 kinds of best, silver threads band, family day, movie night, end of year carnival, constable care excursion, referendum day, bunnings sausage sizzle, IMS students, Please include a big Bingo celebration page, as this event has been running for 30+ years and ends this year due to lack of volunteers willing to run it.</p>	Deputy Principal to collate photos into a file on shared drive and to write highlights and bingo pages for report.

6.	Budget 2024	Carol	Draft - to be tabled at next meeting	Carol to table at next meeting
8.	Sub Committee Reports Tabled	Carol	8.1 Grounds Committee meeting scheduled for November 16. 8.2 Cultural Committee meeting scheduled for November 7.	Nick – retirement on November 9 th . We welcome Mal Fuller on a 6-month contract.
9.	General Business	Janine	Attendance Celebrations Report – shared. Renee shared that she had received a phone call from Jo Harper checking on Cody when he was unwell and how lovely that was.	
10.	General Business	Grace	Focus 2024 now available	Carol to distribute to all members.
11.	General Business	Sonia	Facebook – Spearwood Voice contained an image of one of our students on the weekend displaying concerning behaviours around traffic, he was not supervised by a parent. There were significant numbers of negative comment posted online because of the publication of this photograph.	Sonia to forward photograph to Grace.
12.	General Business	Sonia	Pre-Primary joining the school on a Friday at Lunchtime for canteen lunch	Grace to notify PP teacher to commence this.
Next Meeting	Term One Monday Feb 12 th 2024 3.05 pm	Signed and Date:		4:05 PM
				Meeting Closed
		Jarine Griffiths - Chair	Grace Adam - Principal	