





Spearwood Primary School School Board NOVEMBER 2023 Minutes

DATE:	Monday 27 th November 2023	CHAIRPERSON:	Grace Adam
TIME:	3.10 pm	Minute SECRETARY:	Janine Griffiths
ATTENDEES:	Grace Adam, Casey Bright, Jodie Bridges, Renee Smith, Sonia Nelson, Rachel Kemp, Crystal Pierce, Janine Griffiths		
APOLOGIES	Carol Derbyshire, Sarah Hayward, Katherine Wood		

ITEM	LED BY	DISCUSSION/ PROGRESS REPORT	ACTION/TIMELINE
<p><i>Welcome</i></p>		<p>Kaya ngalak djoorabiny noonook djinanginy Kitj Boorn (Spearwood) kaadadjiny miya-p. Ngalak dandjoo Wadjak Noongar boodja-k. Ngalak kaadatj Noongar Birdiya koora, yeyi wer boordakan. Kitj Boorn (Spearwood) kaadadjiny miya-p baal yengkalang kwobidak djerap, dek wer moort.</p> <p>Hello, I'm happy to see you at Spearwood Primary School. We come together on Wadjak Noongar country. We acknowledge Noongar elders long ago, now and in the future. Spearwood Primary School is surrounded by beautiful birds, plants, and families.</p>	
1. Apologies, Previous Minutes & Business Arising	Grace	<p>1.1 Welcome – Casey Bright (Grace to supply induction pack and modules) 1.2 Minutes tabled. 1.3 Business arising - Admin Trip Hazard – Carol has emailed 2 x letters to Central.</p>	Minutes are compiled by Secretary and signed by Principal and Board Chair.
2. Financial Review: Budget, Finance Committee Minutes.	Carol	<p>2.1 One Line Budget Summary, Cash Report, Minimum Expenditure Requirement 2.2 Comparative Budget tabled: Period 10 2.3 Finance Committee Minutes 09.11.2023 2.4 Voluntary Contributions and Charges Period 10 tabled.</p>	Discussed Federal Government Grant that Carol has applied for. Included in the grant application were upgrades to air conditioning, basketball courts etc.
3. Principal's Report	Grace	Report Tabled on day and discussed.	Noted and discussion re staff allocations to classes for 2024.
4. Budget 2024	Carol	Cash Budget 2024 Tabled	The Board Notes: the 2024 Cash Budget has been approved by the SPS Finance Committee on 09.11.2023. Board has noted the 2024 budget. Moved: Jodie Bridges Accepted by all.

5.	Sub Committee Reports Tabled	Carol	5.1 Grounds Committee Minutes November 16. 5.2 Cultural Committee Minutes November 7.	Noted.
6.	General Business	Janine	6.1 Melinda Nelson has accepted a transfer to Hammond Park School – Casey Bright will be taking Melinda’s place as a staff member on the school board. 6.2 Rachel Kemp is resigning from the school board for family reasons – Grace and Janine to seek replacement. 6.3 Janine thanked the School Board for their time and commitment to the school board.	
Next Meeting	Term One Monday Feb 12 th 2024 3.05 pm		<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">Signed and Date:</div> <div style="margin-left: 10px;">  Janine Griffiths - Chair </div> </div> <div style="margin-top: 10px;">  Grace Adam - Principal </div>	3.55 PM Meeting Closed