



Spearwood Primary School Board Code of Conduct

A KEY TO THE FUTURE

SCHOOL VISION: To develop the students' academic, social and physical skills so that they may develop a balanced attitude toward life, and participate as a responsible member of society.

Spearwood Primary School Board members at all times abide by relevant legislation, industrial agreements and this Code of Conduct.

Spearwood Primary School Board Meetings and Decisions

1. At meetings the School Board accepts the 'National Schools Network Group Norms' which also are the norms accepted by Spearwood Primary School staff at all staff meetings.

National Schools Network – Group Norms

- Adopt a sense of responsibility in and for the group.
- Attend to others and listen.
- Cooperate in good faith.
- Aim for consensus decision making; confront problems respectfully.
- Allow and give no put downs.
- Accept where others are at.
- Suspend judgements.

2. Board members will take into account their roles and responsibilities within the board and as board members when making decisions.

3. Board members will make decisions based on the best interests of the students of Spearwood Primary School and the School's Values and Vision. A board member or board members will declare when these interests represent a conflict of interest at the earliest convenience.

4. Board members will seek to represent all sectors of the Spearwood Primary School community. Board members will regularly seek the views and opinions of the whole school community.

5. Board members use information appropriately, respect confidentiality and privacy and use information for the purpose for which it was made available.

Board Conduct and Conflicts of Interest

1. Respect and collegiality is maintained throughout and between all board meetings.

2. Board members will not allow their personal or professional interests to conflict with that of the school. Where a potential or current conflict of interest is raised by a board member, the conflict will be recorded in the minutes and discussed. The board member will remove themselves from the discussion and voting on that topic by leaving the room. They may remain in the room but not participate upon unanimous agreement by all present board members.

3. Where a Board member has been in breach of his or her Roles and Responsibilities, the Code of Conduct or the Terms of Reference of the Spearwood Primary School Board an emergency meeting will be called by the Chair and/or Principal. The board member will be held to account and the board will make a decision on continued membership or replacement of the board member.

4. The Board holds itself accountable for compliance with the formal code of conduct and ethical standards.