

# SPEARWOOD PRIMARY SCHOOL

## Student Online Acceptable Usage Agreement

### Years: K-2



### Online Rules

I agree to follow the online rules set out below when I use the Department provided online services:

- I will ask the teacher first before using the school computer or tablet.
- I will not give my password out to others.
- I will not let other people logon and/or use my account without checking with the teacher first.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should not access or view at school.
- I will only use material from the Internet if I have asked the teacher.
- If I download material or pictures from the Internet I will say where it comes from.
- I will not give out my name, phone number, address, name of the school, photographs or other details about myself or others when online without checking with the teacher first.
- I will take care when using the computer equipment and will not change the computer settings.
- I will not use the school computers to be mean, rude or unkind about other people.

I understand that:

- If I use the Internet or my online account in a way that I should not, then I may not be able to use these in the future.
- I may be liable for misuse of the computer and the police may be contacted.

I agree to abide by the Acceptable Usage Agreement for school students.

I understand that if I am given an online service account and break any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Behaviour Management in Schools policy.

Name of student: \_\_\_\_\_

Signature of student: \_\_\_\_\_

(and/or parent / responsible person)

Date: \_\_\_\_\_

Office use only: Date processed:     /     /     Processed by (initials):

**Note:** This Agreement should be filed by the teacher and a copy provided to the student



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